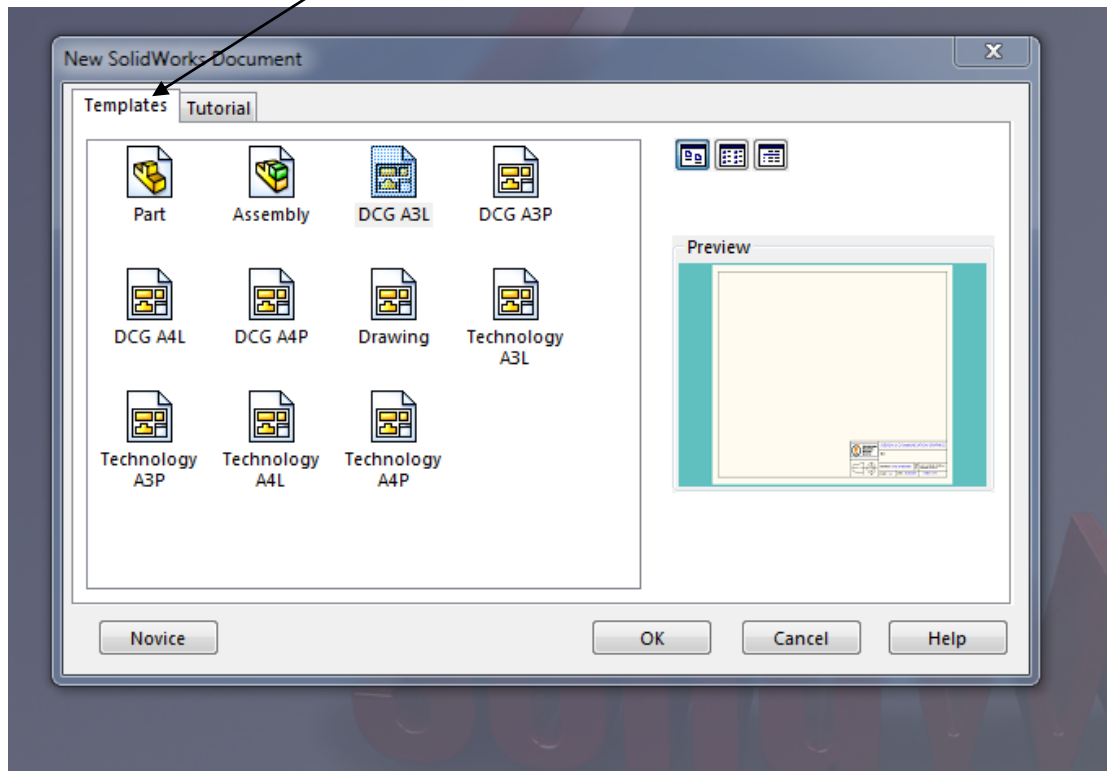# *Modifying / Creating drawing Templates.*

Open SolidWorks 2009
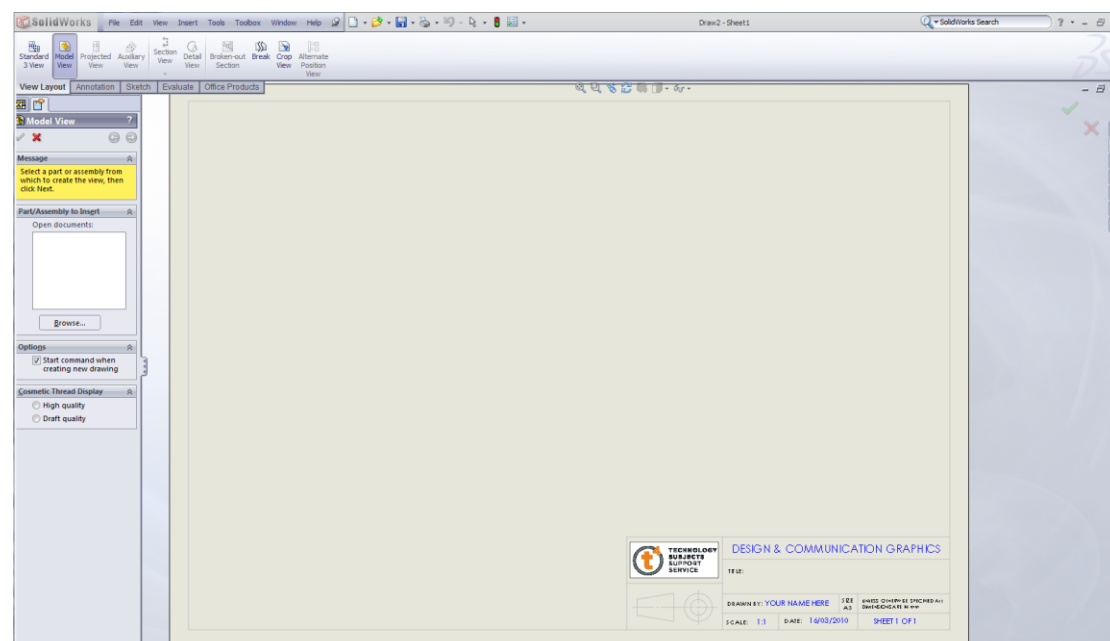Select: **File**, **New**.
Make sure that the **Templates Tab** is selected.
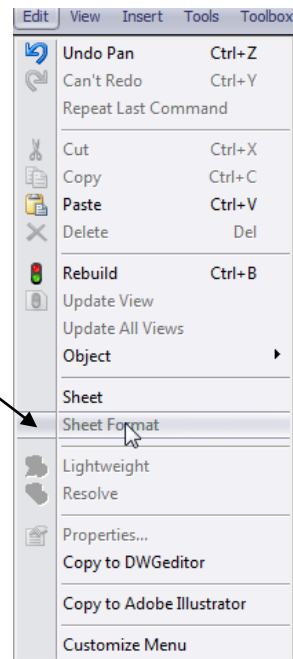

Highlight the **DCG A3L** icon.
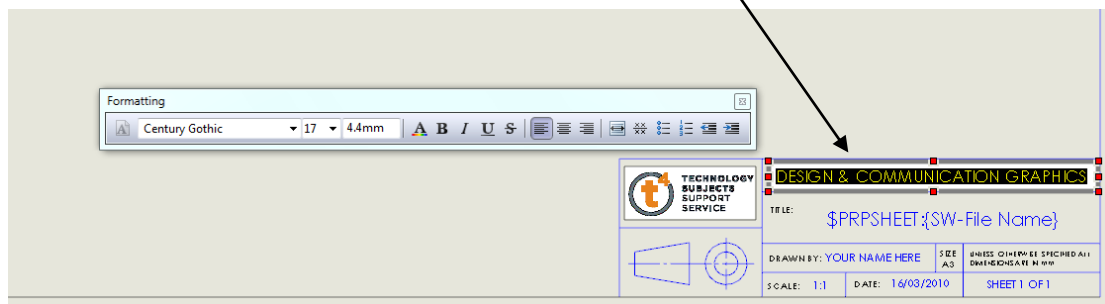**Click OK!**

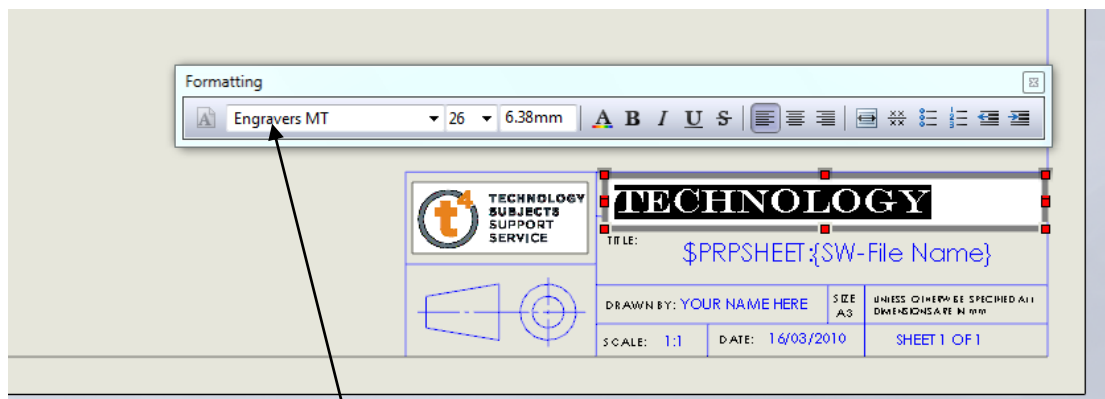The Drawing sheet now opens.

Go to **Edit** on the menu bar.

Select **Sheet Format**.

Double click on the **Design & Communication Graphics Title,** the text editing window appears as shown below.
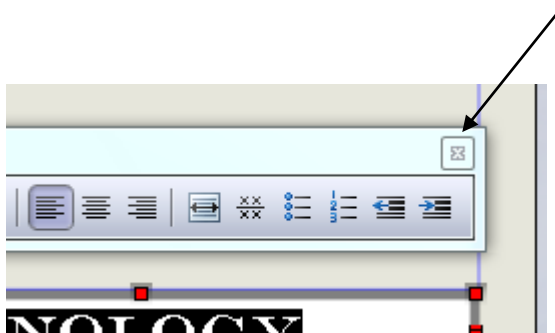

Type **TECHNOLOGY** in the space. The **Font** and **Font size** may now be changed using the editing options in the **Formatting** window.
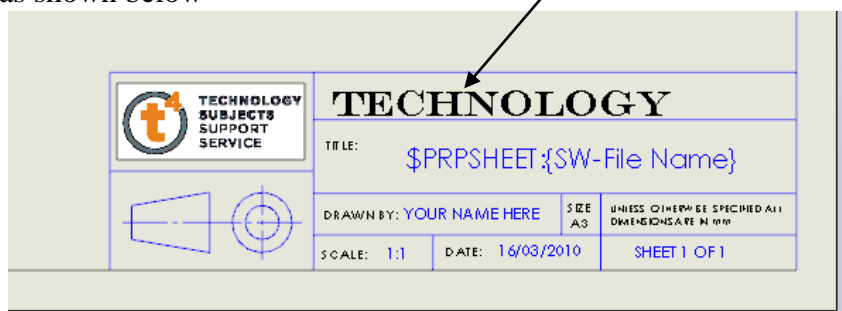

I have selected **EngraversMT** as a **Font type** and **26 point** as a **font size** as shown.

Close the formatting window by clicking on the **x** in the corner box.

Click anywhere on the page and the word **TECHNOLOGY** should now appear in the window as shown below
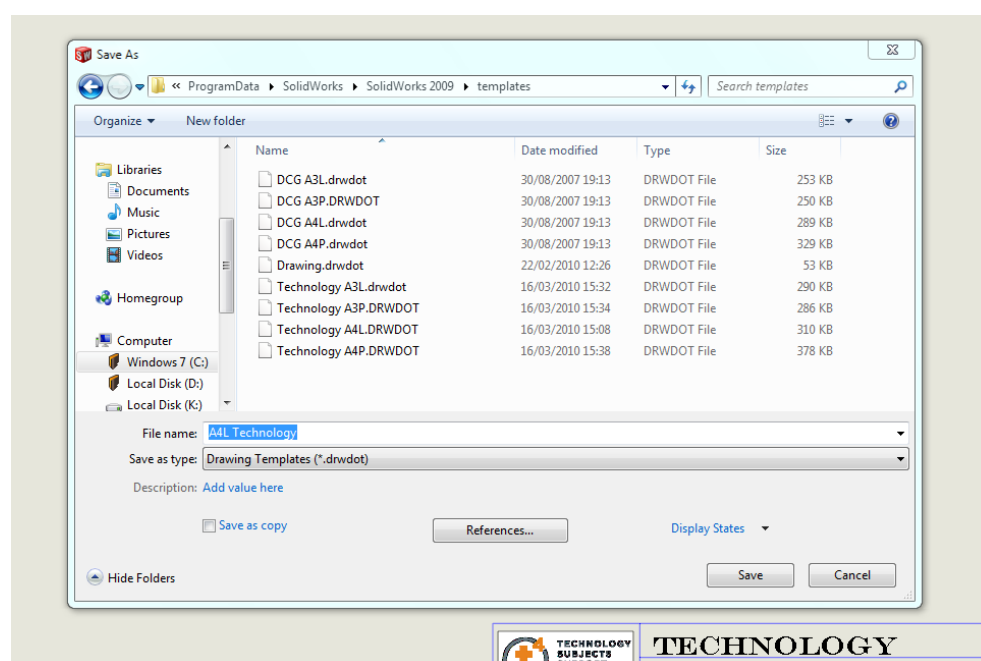

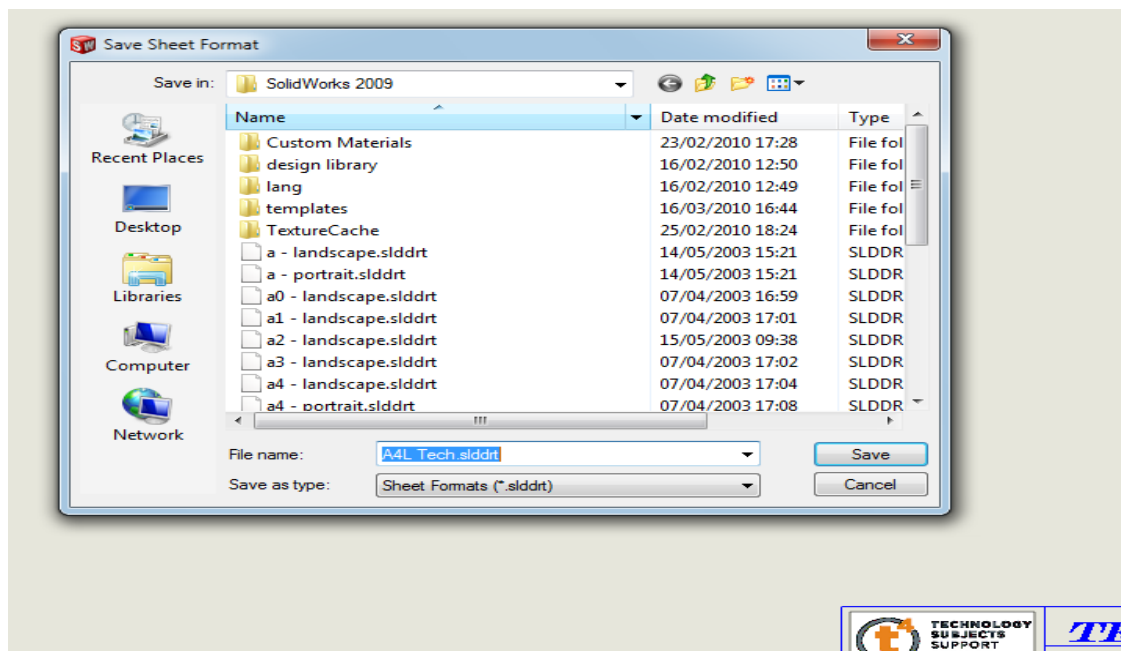Now go to **File** on the main menu,

Select: **Save As**.

Enter a file name. I have used **A4L Technology** (A4L = A4 Landscape)

Make sure that the **file type window** shows **Drawing Templates**. If not select it by clicking on the little down arrow icon at the right side of the window.

Click on **Save**.

Now go back to the **Main menu**, Select **File** and go to **Save Sheet Format**.
Enter a file name in the window that opens, I used **A4L Tech** for the sheet format.
Click on save.
Accept the default paths to save the files.

You should now have that template available the next time you start SolidWorks.

It is shown highlighted below.